

Request for Proposal for Technical Adviser for Butte Superfund Sites

Citizen's Technical Environmental Committee (CTEC) is requesting technical and cost proposals; as well as statements of qualifications in order to develop a consultant roster of firms and individuals qualified to serve as Technical Advisors by providing technical assistance on an "as-needed" basis. Work will primarily include review, analysis, Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) and communication of remedial and restoration activities in the Butte area. Knowledge of the CERCLA procedures and a familiarity of Butte area operable units and is desired. Service providers already providing services to Potentially Responsible Parties anywhere in Butte-Silver Bow, are specifically excluded from consideration. Technical advisors should have the following qualifications:

- 1) demonstrated knowledge, training, and experience working with mine wastes, public outreach, or public health;
- 2) demonstrated ability to communicate technical information to the general public; and,
- 3) ability to provide unbiased, independent views in regards to Butte area Superfund issues.

Expertise – from either a team or from individuals – is sought in the following knowledge areas:

- 1) geoscience;
- 2) toxicology;
- 3) chemistry;
- 4) hydrogeology;
- 5) engineering design review;
- 6) land reclamation;
- 7) environmental restoration;
- 8) brownfields development;
- 9) technical graphic design;
- 10) video editing;
- 11) website development;
- 12) newsletter publication;
- 13) meetings facilitation, and
- 14) public outreach.

Proposals should include the following information:

- 1) general description of the candidate's approach for conducting this work;
- 2) detailed descriptions of relevant expertise and past experience;
- 3) statement of qualifications;
- 4) resume(s) of proposed personnel;
- 5) references;
- 6) cost proposal including proposed hourly rates for proposed as well as proposed personal expenses, all overheads and professional fee;
- 7) statement of potential conflicts of interest;
- 8) lead times needed for notice of work requested by CTEC, ability to respond.

Additional information is provided at www.ButteCTEC@montana.org or can be requested by calling 406-723-6247. Proposals must be submitted to ButteCTEC@hotmail.com or CTEC,

Post Office Box 593, Butte, MT 59703. Priority will be given to proposals received by August 9, 2010.

Additional Information: Request for Proposal for Technical Advisers for Butte Superfund Sites

CTEC

The Citizen's Technical Environmental Committee (CTEC) is volunteer-led citizens organization funded by the US Environmental Protection Agency (EPA) with a Technical Assistance Grant (TAG) to facilitate public involvement in the remediation, restoration and redevelopment of Butte area operable units subject to the provisions of CERCLA.

Potential Advisor Task Areas

Work will primarily include review, analysis, and communication of remedial and restoration activities conducted by the EPA and the Montana Department of Environmental Quality (DEQ) at Butte area operable units.

Any work to be completed by CTEC technical advisors will be requested by the Board of Directors of CTEC as needed. Following are examples of possible tasks that may be requested during this contract period:

- review and interpret technical plans and documents;
- assist in effective technical writing, with an emphasis on clarity and readability;
- convey information and make recommendations to the CTEC Board of Directors;
- provide comment on draft CERCLA documents;
- attend public and agency meetings relevant to the area operable units;
- prepare summaries, fact sheets, newsletters, and/or web page content;
- assist in community education and outreach programs and actions;
- organize tours and educational events;
- draft memoranda and letters to members of the community, board of directors, local, state or federal agencies, and Potentially Responsible Parties.
- interact with local, state and federal government agency representatives;.
- present updates at public meetings, and
- answer technical questions.

Evaluation Criteria

Each proposal received will be evaluated with respect to each requested knowledge area on the following criteria:

1. 35% – Past relevant experience and demonstrated expertise in knowledge area

2. 30% – Value and cost, both labor and non-labor.
 3. 35% – Demonstrated ability to communicate technical information.
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Contracting

A Per/Labor-hour and allowable expenses and professional fee contract will be awarded after CTEC negotiates to obtain the best final offer. Candidates will be informed of the CTEC decision to reject or accept a proposal. Qualified firms or individuals, including minority owned businesses and woman owned businesses, are encouraged to respond to this solicitation.

For contracts awarded, CTEC will have the option to renew the contract after the initial one-year period for additional one to three year contract periods. Contract renewal will be based on satisfaction with the Contractor's s previous performance and availability of funds.

CTEC's TAG grant funding will not allow contracts to parties that are debarred or suspended as a federal contractor. Parties already providing services to Potentially Responsible Parties in the Butte-Silver Bow area are excluded as well.

Additional Questions

More information on CTEC can be found at www.ButteCTEC@montana.org.

Information on Silver Bow Creek/Butte Area Operable Units can be found at <http://www.epa.gov/region8/superfund/mt/sbcbutte/index.html>

Information on the Montana Pole and Treating Plant site can be found at http://www.epa.gov/region8/superfund/mt/montana_pole/index.html

Questions can be directed to any of the following:

- ButteCTEC@hotmail.com;
 - Janice Hogan, CTEC grant administrator, at 723-6247; or,
 - Suzzann Nordwick, CTEC President, at 565-1537.
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Proposal Submission

Submissions should be sent to one of the following:

- 1) Citizen's Technical Environmental Committee
Post Office Box 593
Butte, MT 59703
- 2) ButteCTEC@hotmail.com

All proposals are due not later than 5:00 p.m. Mountain Standard time, on August 9, 2010.